

NORTH BAY SCHOOLS INSURANCE AUTHORITY
QUARTERLY BOARD MEETING
April 2, 2004
MINUTES

Call To Order

The meeting was called to order at 9:02 a.m. by President Lettie Allen

Roll Call

Those in attendance were:

Kimberly Dennis, Benicia Unified School District
Aaron Shonk, Davis Joint Unified School District
Wally Holbrook, Dixon Unified School District
Kari Sousa, Fairfield-Suisun Unified School District
Jill Johnson, Napa County Office of Education
Bill Taylor, Travis Unified School District
Lettie Allen, Vacaville Unified School District
Mark Lieb, Solano County Office of Education

Staff and Guests:

Jan DeGracia, Executive Director NBSIA
Suzanne Dillman, NBSIA
Peggy Kech, NBSIA
Gordon Templeton, NBSIA
Nicole Torres, NBSIA
Gary Falati, FSUSD
Roxie Allen, SCOE
Michele Sibilla, NBSIA
Lorraine Maull, NBSIA
Ron Cohea, NBSIA
Madelyn Metros, NBSIA
Susan Rinne, DUSD

Absent:

Sarah Hart, Solano County Office of Education
Willard Wright, Solano Community College
J.R. Perkiss, Napa County office of Education

Reports to Board

Presentations on the 2004/05 Renewal and Status of Market for workers' compensation and property/liability coverage were made by Mark Stokes and James Wilkey from ABD Insurance Services.

Mark Stokes stated NBSIA's workers' compensation program is very healthy, has the best excess insurance rate in the market, can still offer statutory coverage and with regard to our loss rate we are doing extremely well in comparison to the rest of the population.

REPORTS TO BOARD CONTINUED

James Wilkey presented an overview of the history of BASIC including membership, philosophy and rate experience for the past 5 years. Current rates were reviewed and Wilkey stated he expects liability rates to remain the same or if there is a rate increase he expects it will be very slight. Wilkey also said he expects NBSIA's property rate to drop next year. It was noted that last year a number of rejections for membership in BASIC occurred.

Public Comments

None

Reports from Board

None

Action Items

Consent Calendar

Motion was made by Bill Taylor, seconded by Aaron Shonk, and carried unanimously to accept the Consent Calendar as presented which included the following:

Minutes of meeting, December 9, 2003

Minutes of special meeting, December 31, 2003

Minutes of special meeting, February 18, 2004

Operations

NBSIA Health Program

A motion was made by Bill Taylor, seconded by Mark Lieb and carried unanimously to:

1. Select Kaiser and Health Net as vendors for the proposed Health Program
2. Select Benefit Coordinators Corporation (BBC) as the administrator for the proposed health plan
3. Establish to a 3-year commitment requirement for membership in the proposed health plan

DeGracia clarified for members that agreeing to item #3 establishes that those districts that agree to participate will be required to do so for a minimum of 3 years. DeGracia noted three years is NBSIA's standard program commitment.

Operations Continued

Staff Compensation

Three options were proposed for the 04/05 NBSIA staff compensation. Option I: Modification of PERS contract to 2% @55, Option II: COLA adjustment per NBSIA formula, Option III: Equity adjustment of selected positions based upon salary survey. The Executive Committee unanimously recommended Option III. A lengthy discussion ensued regarding the Boards appreciation of the NBSIA staff and how difficult it was to give a COLA to NBSIA in light of their own recent budget cuts. Option III allowed the Board to avoid the COLA but still compensate staff.

The Board also acknowledged that Option I has already been approved, but that NBSIA staff agreed to forego that benefit to a later date in hopes it will be less costly.

A motion was made by Bill Taylor, seconded by Aaron Shonk and carried unanimously to accept Option III of the 04/05 Staff Compensation Proposal.

Property and Liability Coverage Subcommittee

DeGracia requested action on creating a committee to investigate and review property and liability program coverage. DeGracia called for volunteers and the following Board members responded; Kimberly Dennis, J.R. Perkiss (volunteered by Board Alternate Jill Johnson), Kari Sousa, and Susan Rinne. Jan DeGracia and Gordon Templeton will also participate.

Motion was made by Bill Taylor, seconded by Kimberly Dennis, and carried unanimously to establish a Property and Liability Coverage Committee.

Information

The Board Planning Session Action Plans were distributed with information regarding current status.

The CAJPA Newsletter was distributed.

Executive Director's Report

DeGracia said NBSIA's current rate workers' compensation rate is \$2.08. DeGracia distributed the X-MOD history for each individual district and asked if anyone had questions. There were no questions.

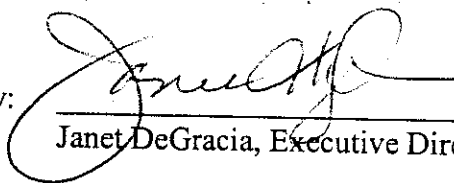
DeGracia distributed the Sexual Abuse Supplemental Application requesting that it be returned to her by Wednesday, April 7, 2004.

Ron Cohea distributed to each individual district a copy of their Science and Safety Lab Chemical Report Survey.

Adjournment

There being no further business, the meeting was adjourned at 11:38 a.m.

Respectfully submitted by:



Janet DeGracia, Executive Director

5-17-04
Date