

**NORTH BAY SCHOOLS INSURANCE AUTHORITY
QUARTERLY BOARD MEETING**

June 20, 2003

MINUTES

- Call To Order** The meeting was called to order at 9:00 a.m. by President Darrel Carter
- Roll Call** Those in attendance were:
Darrel Carter, Fairfield-Suisun Unified School District
Lettie Allen, Vacaville Unified School District
Aaron Shonk, Davis Joint Unified School District
Kimberly Dennis, Benicia Unified School District
Linda Jordan, Dixon Unified School District
J.R. Perkiss, Napa County Office of Education
Bill Taylor, Travis Unified School District arrived at 9:10
Walter Wallace, Solano County Office of Education arrived at 10:25
- Staff and Guests:**
Ricki Williams, Executive Director NBSIA
Jan DeGracia, NBSIA
Suzanne Dillman, NBSIA
Lynn Cavalcanti, NBSIA
Peggy Kech, NBSIA
- Absent:**
Willard Wright
- Approval of Agenda** **Motion** was made by Lettie Allen, seconded by Aaron Shonk, and carried unanimously to approve the agenda.
- Legislative Update** Ricki Williams spoke briefly about AB209. AB209 is a notice of alleged violation of the ADA in which the bill limits the timeframes allowed for filing a complaint. Ricki Williams stated NBSIA supports the bill. She also spoke briefly about AB274, a bill which states adverse employment actions within 90 days of a complaint filing could be considered retaliation stating NBSIA does not support this bill. A short discussion was held.
- Public Comments** None

Action Items

Consent Calendar

Motion was made by J.R.Perkiss, seconded by Darrel Carter, and carried unanimously to accept the Consent Calendar as presented which included the following:

1. Minutes of meeting on April 11, 2003
2. Minutes of meeting on April 28, 2003
3. Revisions to Policies and Procedures

A change was made on Policy 5.24 MEMBER DEDUCTIBLE FOR HIGH RISK ACTIVITIES. Policy will now read Indoor/Outdoor Floor Hockey

Reports to Board

Proposal re: Health Care Options, Driver ALLIANT Insurance Services

Borden Darm presented a proposal stating that with the partial information provided the pool has 5600 eligible employees with 34.5% waiving coverage and a retiree rate of 18.6%. The Driver Alliant (DA) proposed plan for NBSIA will be Kaiser and another HMO/PPO vendor. DA would go to Blue Shield, HealthNet, Pacific Care and others for quotes for the HMO/PPO portion. There would be a carve out prescription drug plan for the HMO and PPO offered alongside Kaiser to a Pharmacy Benefit Manager. This would allow NBSIA to capture a 3% to 5% manufacturer rebate. The carve out could open the possibility to manage rebates on prescription drugs in the W/C Program. DA would centralize administration for NBSIA and its members on an outsourced basis. At this time NBSIA members are subject to small group pricing and DA is requesting to quote on over 2000 lives which would require more pool participation. DA stated they need further information from Districts on their benefits in order to obtain the above quote.

The proposed start date would be June 23-27 with implementation and open enrollment starting August 15, 2003. DA proposes a monthly retainer of \$3000 until the programs proposed effective date of October 1 or January 1. Once in effect the retainer would be offset by a commission included in the rate of \$6.00 per ee/retiree per month. The retainer would be paid out of commissions. The cost of centralized administration would be a separate fee (to be proposed) however it would not be necessary to do both the program and the centralized administration.

DA proposal includes District specific plans, stating that the priority is to get in the plan and then restructure next year. J.R. Perkiss, Bill Taylor, and Darrel Carter all expressed interest in pricing. However DA wants a 13 member quote request not a four member quote stating it was not feasible to go to market with only a part of the group.

Reports to Board Continued

A discussion followed. Darrel Carter stated he would be willing to commit to the retainer fee even though he is currently unable to commit to the program, he said the JPA has no budget for this and in order to get rates the Board needs to have a discussion on how to finance the program. Bill Taylor and J.R. Perkiss expressed their interest again and Lettie Allen said she supports financing the program in efforts to gear up for next year. Aaron Shonk stated he supported the program and felt DJUSD could meet the timeline if necessary. Kimberly Dennis stated BUSD was not interested in the program. It was agreed that NBSIA/VACAVILLE/TRAVIS would submit data to Drivers Alliant and the proposal would be readdressed and included on the September 20, 2003 Board Agenda.

Dental

Motion was made by Lettie Allen, seconded by Kimberly Dennis, and carried unanimously to accept the Dental Program Rates indicating no change from the current year.

Kimberly Dennis expressed her thanks to NBSIA for all their hard work. Jan DeGracia agreed to contact J.R. Perkiss to discuss NCOE participation in the Dental Program.

Motion was made by Kimberly Dennis, seconded by Aaron Shonk, and carried unanimously to accept the distribution of \$340,400 of program surplus as presented. Payment will be issued in September 2003.

Workers' Compensation

Motion was made by Kimberly Dennis, seconded by Aaron Shonk, and carried unanimously to accept the 2003/2004 W/C rate of \$2.08/\$100PR.

Motion was made by Lettie Allen, seconded by Aaron Shonk, and carried unanimously to accept the approval to pay SELF assessments on behalf of members as they come due with the understanding that payments will affect pool equity.

Property and Liability

Motion was made by Aaron Shonk, seconded by Lettie Allen, and carried unanimously to accept the 2003/2004 P/L rates and contributions as presented with the understanding that figures are subject to further change as quotes are finalized.

Invoices will go out 06/20/03 or 06/23/03 at the latest with the payment due no later than 07/21/03 to avoid penalties.

**Property and Liability
Continued**

SELF has declared an equity return of which \$91,569.11 will be distributed to NBSIA members.

Operations

Motion was made by Lettie Allen, seconded by Aaron Shonk, and carried unanimously to accept the 2003/2004 Preliminary Budget as presented.

Motion was made by Kimberly Dennis, seconded by Lettie Allen, and carried unanimously to accept the Amendments to the NBSIA By-Laws and Agreement.

Kimberly Dennis requested that Article V Finance D. be highlighted or bolded to signify its importance. Ricki Williams noted that this section is covered in the new board members orientation. It was agreed that clean copies of the By-Laws and Agreement would be sent to each Board member to submit to their board for approval by the end of September 2003.

Motion was made by Kimberly Dennis, seconded by Aaron Shonk, and carried unanimously to accept Lettie Allen as President.

Motion was made by Kimberly Dennis, seconded by Linda Jordan, and carried unanimously to accept Bill Taylor as Vice President.

Motion was made by Bill Taylor, seconded by Darrel Carter, and carried unanimously to accept Aaron Shonk as Auditor.

Motion was made by Darrel Carter, seconded by Aaron Shonk, and carried unanimously to accept Kimberly Dennis as Member at Large.

The NBSIA Board Roster for 2003/04 is as follows:

Lettie Allen	President
Bill Taylor	Vice President
Aaron Shonk	Auditor
Kimberly Dennis	Member at Large

Darrel Carter stated he would be happy to serve as ex-officio for the Executive Committee.

Motion was made by Kimberly Dennis, seconded by Aaron Shonk, and carried unanimously to accept the NBSIA official mailing address as 380A Chadbourne Road, Fairfield, CA, 94534.

Operations Continued

Motion was made by Kimberly Dennis, seconded by Aaron Shonk, and carried unanimously to accept the Schedule of 2003/2004 Board & Executive Committee Meetings.

Non-Action Items

**Schedule of
Risk Management
Conferences**

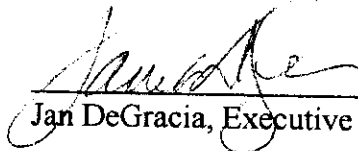
A schedule of the 2003/04 Risk Management & Pooling Conferences was distributed and Bill Taylor wanted to inform all Board Members that NBSIA will pay for them to attend the PASMA and CAJPA conferences.

**Executive Directors
Report
Adjournment**

Ricki Williams said a final goodbye to the Board

There being no further business, the meeting was adjourned at 12:10.

Respectfully submitted by:



Jan DeGracia, Executive Director

8-27-03
Date