

**NORTH BAY SCHOOLS INSURANCE AUTHORITY
QUARTERLY BOARD MEETING**

SEPTEMBER 19, 2003

MINUTES

Call To Order

The meeting was called to order at 9:00 a.m. by President Lettie Allen

Roll Call

Those in attendance were:

Kimberly Dennis, Benicia Unified School District
Tahir Ahad, Davis Joint Unified School District
Wally Holbrook, Dixon Unified School District
Kari Sousa, Fairfield-Suisun Unified School District
J.R. Perkiss, Napa County Office of Education
Bill Taylor, Travis Unified School District
Lettie Allen, Vacaville Unified School District
Kari Sousa, Fairfield-Suisun Unified School District
Mark Lieb, Solano County Office of Education

Staff and Guests:

Jan DeGracia, Executive Director NBSIA
Suzanne Dillman, NBSIA
Peggy Kech, NBSIA
Gordon Templeton, NBSIA
Nicole Torres, NBSIA
Sharon Tucker, FSUSD
Sandi Dillon, SCC
Steve Vaszovsky, TUSD

Absent:

Sarah Hart, Solano County Office of Education
Willard Wright, Solano Community College

Approval of Agenda

Motion was made by Kimberly Dennis, seconded by Mark Lieb, and carried unanimously to approve the agenda.

Reports to Board

Presentations were made by NBSIA staff members Nicole Torres, Suzanne Dillman, Gordon Templeton, Peggy Kech and Jan DeGracia on the status of NBSIA programs.

REPORTS TO BOARD CONTINUED

Legislative Update-DeGracia spoke on AB227 AND SB228 stating that the bills seemed ready to pass and that NBSIA would keep the Board posted on progress.

Investment Committee Report-DeGracia noted that the annual policy and model were reviewed and no changes had been made.

Public Comments

None

Reports from Board

None

Action Items

Consent Calendar

Motion was made by Kimberly Dennis, seconded by Bill Taylor, and carried unanimously to accept the Consent Calendar as presented which included the following:

1. Minutes of June 20, 2003 Board Meeting

Workers Compensation

DeGracia noted that equity did not exceed the capitol target at 6/30/03 so there is no workers' compensation equity to return at this time.

Property and Liability

DeGracia provided an update/analysis of the property/liability program financial position as of 6/30/03 showing equity available for return.

Motion was made by Kimberly Dennis, seconded by Bill Taylor, and carried unanimously to accept the proposed Return of Surplus Funds. DeGracia stated that the release of funds in the amount of \$620,287 would be in January of 2004.

Operations

Motion was made by Kimberly Dennis, seconded by Mark Lieb, and carried unanimously to accept the 2003/2004 Final Budget.

Motion was made by Tahir Ahad, seconded by Bill Taylor, and carried unanimously to fund development and marketing of the joint purchase medical program using JPA funds. Total cost would be \$18,000, which may be reimbursed if 500 or more enroll.

A discussion ensued regarding the medical program. DeGracia stated data has to be collected from the districts, and in order for

Operations Continued

for the program to be viable, all districts need to participate in information-gathering. Holbrook asked what the benefits of participating in the medical program were and Dennis responded that it allows members to design their own plan rather and accept a "canned" plan. Perkiss responded that it allows members to keep control over the plan design. Taylor remarked that the participation of the HR departments is critical in the information-gathering process. Ahad stated that looking into options is a good idea even if the outcome is that no change is made.

DeGracia clarified the district contacts for information gathering as follows:

NCOE-	JILL CADLONI
SCOE-	MARK LIEB
TUSD-	BILL TAYLOR
FSUSD-	KARI SOUSA
DUSD-	LINDA JORDAN
DJUSD-	AARON SHONK

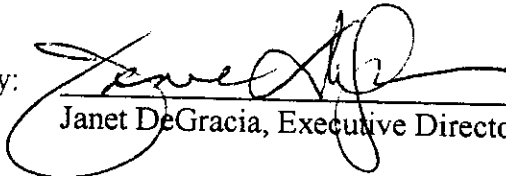
DeGracia notified everyone that Bordan Darm will be meeting with NBSIA to discuss the next steps in the process and that she will contact Board members with that information when received.

Information None

Executive Dir. Report None

Adjournment *There being no further business, the meeting was adjourned at 10:35 a.m.*

Respectfully submitted by:



Janet DeGracia, Executive Director

10/7/03
Date