

# NORTH BAY SCHOOLS INSURANCE AUTHORITY BOARD OF DIRECTORS MEETING

WEDNESDAY, SEPTEMBER 27, 2023  
12:00 P.M. (Lunch provided at 11:30 A.M.)

NBSIA Large Conference Room

and

Videoconference Option

[Meeting Link](#)

## AGENDA

*All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconferencing locations are listed below. In accordance with the current emergency Executive Order of the Governor, the first location listed is accessible to the public, and members of the public may address the Board from that location.*

- North Bay Schools Insurance Authority; 380A Chadbourne Road, Fairfield, CA 94534
- Benicia Unified School District; 350 East K Street, Benicia, CA 94510
- Butte Schools Self-funded Programs; 500 Cohasset Road, Suite 24, Chico, CA 95926
- Calistoga JUSD; 1520 Lake Street, Calistoga, CA 94515
- Solano County Office of Education; 5100 Business Center Dr., Fairfield, CA 94534
- St. Helena USD; 465 Main Street, St. Helena, CA 94574
- Travis Unified School District; 2751 De Ronde Drive, Fairfield, CA 94533
- Vacaville Unified School District; 401 Nut Tree Road, Vacaville, CA 95687

*In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Ms. Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.*

### 1. CALL TO ORDER

### 2. APPROVAL OF AGENDA

*Items may be deleted or added in accordance with Gov. Code 54954.2.*

### 3. PUBLIC COMMENTS

*At this time, members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless different time limits are set by the President subject to the approval of the Board.*

### 4. MEMBER REPORTS AND COLLABORATION

*This time is set aside for members to report on items and share ideas about issues, programs and projects that may be of interest to the group.*

### 5. ACTION ITEMS

#### \*A. Approval of Consent Calendar

*All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless a member(s) of the Board, staff, or the public requests specific items to be discussed and/or removed from the Consent Calendar.*

- Minutes, Regular Meeting, June 14, 2023
- Financial Reports at June 30, 2022 (unaudited)l.
- CalPERS – NBSIA Publicly Available Pay Schedule
- Renewal of Delegation of Authority for Investments

- v. Agreement for Financial and Administrative Services, BASIC
- vi. Contract for services: Bell Products
- vii. Contract for services: Bickmore Actuarial
- viii. Contract for services: Company Nurse

B. Workers' Compensation

- \*i. Revised Workers' Compensation Rates for Butte Self-Funded Schools Programs (BSSP)

*The Board of Directors is asked to review and approve the revised workers' compensation rates for BSSP as recommended by the Executive Committee.*

C. Property & Liability

- \*i. Review and Determination of Actual Property/Liability Rates for FY2023-24

*The Board of Directors is asked to review and approve the revised rates as recommended by the Executive Committee.*

D. Finance/Administration

- \*i. Final Annual Budget FY2023-24

*The Board of Directors is asked to approve the final annual budget as recommended by the Executive Committee.*

- \*ii. Investment Policy and Procedures Review

*The Board is asked to approve the Investment Policy as reviewed and approved by the Investment Committee*

- \*iii. Secure Education Consultants and Mental Health Grant Programs

*The Board is asked to extend both the SEC and HG programs through FY2023/24.*

**6. CLOSED SESSION**

*The Board of Directors will enter into Closed Session for discussion and possible action as follows:*

- A. Pursuant to Government Code Section 54956.95(a)
  - i. *Jackson et al v. Fairfield-Suisun Unified School District*
- B. Pursuant to Government Code Section § 54956.9(d)(1)
  - i. *Edward Walbolt v. North Bay Schools Insurance Authority*
- C. Conference with Legal Counsel – Anticipated Initiation of Litigation Based on Presently Understood Facts and Circumstances Government Code Section 54956.9(d)(4) – 2 item

**7. REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the Board will report in open session any action, or lack thereof, taken in closed session.*

**8. DISCUSSION/NON-ACTION ITEMS**

- A. Dental and Vision Programs / Claims Experience Report
- B. Strategic Planning Session 2024
- C. Staff Reports
  - i. Member Services, Denise Schreiner, Manager
  - ii. Property/Liability, Brandon Schlenker, Manager
  - iii. Workers' Compensation, Kami Linan, Manager
- D. Board Briefing / Executive Director's Report

## 9. ADJOURNMENT

Next Meetings:      Wednesday, November 8, 2023, at 12:00pm (Exec Committee)  
                            Thursday, January 25, 2024, at 9:00am-4:00pm (Strategic Planning in Napa)  
                            Friday, January 26, 2024, at 9:00am (Board Meeting)

\* Included with agenda packet

# To be sent under separate cover

+ To be distributed at meeting