

# NORTH BAY SCHOOLS INSURANCE AUTHORITY BOARD OF DIRECTORS MEETING

Friday, January 26, 2024  
9:00 A.M.

Napa River Inn, Hatt Hall (2<sup>nd</sup> Floor)  
500 Main Street, Napa, CA 94559

## AGENDA - AMENDED

*In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.*

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

*Items may be deleted or added in accordance with G.C. 54954.2*

**3. PUBLIC COMMENTS**

*At this time, members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless different time limits are set by the President subject to the approval of the Board.*

**4. MEMBER REPORTS AND COLLABORATION**

*This time is set aside for members to report on and share ideas about issues, programs and projects that may be of interest to the group.*

**5. REPORTS TO THE BOARD OF DIRECTORS**

Insurance Market Report and Renewal Preview

*Our brokers will each give a short presentation on the state of markets and early outlook for renewals.*

i. Workers' Compensation Excess

*GUEST: Jennet Horder, Claims Consultant and Mark Stokes, Executive VP, Newfront*

ii. Property Excess

*GUEST: Daniel Madej, Senior VP – Public Entities, Alliant Insurance Services*

iii. General Liability Excess

*GUEST: Jim Wilkey, Senior VP, Newfront*

iv. NBSIA Investment Portfolio Review

*GUEST: Kevin Webb, CFA, RW Baird*

*Mr. Webb will report on the investment portfolio and the status of the investment market.*

v. Executive Director's Report / Board Briefing

## 6. ACTION ITEMS

### \*A. Approval of Consent Calendar

*All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless a Member(s) of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.*

- i. Minutes: Regular Meeting of September 27, 2023
- ii. Investment Plan Report, January 2024
- iii. Quarterly Investment Report at December 31, 2023
- iv. Quarterly Expenditure Report at December 31, 2023 (unaudited)
- + v. Quarterly Financial Statements at December 31, 2023 (unaudited)
- vi. Personnel Report at January 1, 2024
- vii. NBSIA General Counsel Contract, Law Office of Robert A. Cutbirth

### B. Finance and Administration

- \*i. Financial Audit for fiscal year end June 30, 2023  
*GUEST: James Marta*  
*Mr. Marta will present the June 30, 2023 audit. The Board is asked to accept and file the report.*

### C. Property/Liability Program

- \*i. Status of Property/Liability Capital Target Funding at 6/30/23  
*The Board is asked to accept and file the report.*

### D. Workers' Compensation Program

- \*i. Status of Workers' Comp Capital Target Funding at 6/30/23  
*The Board is asked to accept and file the report.*

### E. Dental/Vision Programs

- \*i. Status of Dental Capital Target Funding at 6/30/23  
*The Board is asked to accept and file the report.*

## 7. NON-ACTION ITEMS

- A. NBIG Update
- +B. Department Reports
  - i. Workers' Compensation – Kami Linan
  - ii. Property & Liability – Brandon Schlenker
  - iii. Member Services – Denise Schreiner

\* Included with agenda packet | + To be distributed at meeting | # Enclosed separately

## 8. CLOSED SESSION

*The Board of Directors will enter into Closed Session for discussion and possible action on the following items:*

- A. Pursuant to Government Code Section 54956.95(a)
  - i. *Alexander v. Napa Valley Unified School District*
  - ii. *Choy v. Fairfield-Suisun Unified School District*
  - iii. *Torres v. Fairfield-Suisun Unified School District*
- B. Pursuant to Government Code Section 54956.9(d)(2) and (4) – three matters not designated by name in keeping with Section 54956.9(g).

## 9. REPORT FROM CLOSED SESSION

*Pursuant to Government Code Section 54957.1, the Board will report in open session any action, or lack thereof, taken in closed session.*

## 10. ADJOURNMENT

**Next Meeting: Wednesday, April 17, 2024 at 12:00 P.M.**

\* Included with agenda packet | + To be distributed at meeting | # Enclosed separately

*This agenda and materials provided to Board members for their review or use at the meeting are available for inspection during regular business hours at the North Bay Schools Insurance Authority office located at 380A Chadbourne Road, Fairfield, CA, 94534. Agendas are also available at [www.nbsia.org](http://www.nbsia.org).*