

NORTH BAY SCHOOLS INSURANCE AUTHORITY BOARD OF DIRECTORS MEETING

Wednesday, April 17, 2024
12:00 P.M.

North Bay Schools Insurance Authority
380A Chadbourne Road; Fairfield, CA 94534

[Videoconference Option](#)

Meeting access information in the calendar invite

AGENDA

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconferencing locations are listed below. Each location is accessible to the public, and members of the public may address the Board from any of the teleconference locations.

- North Bay Schools Insurance Authority; 380A Chadbourne Road, Fairfield, CA 94534
- Napa Valley USD; 2425 Jefferson Street, Napa, CA 94558
- Solano County Office of Education, 5100 Business Center Dr, Fairfield, CA 94534
- St. Helena USD; 465 Main Street, St. Helena, CA 94574
- Travis Unified School District; 2751 De Ronde Drive, Fairfield, CA 94533
- Vacaville Unified School District; 401 Nut Tree Road, Vacaville, CA 95687
- Vallejo City Unified School District; 665 Walnut Avenue, Vallejo, CA 94592
- Winters Joint Unified School District; 909 W. Grant Avenue, Winters, CA 95694

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

At this time, members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless different time limits are set by the President subject to the approval of the Board.

4. MEMBER REPORTS AND COLLABORATION

This time is set aside for members to report on and share ideas about issues, programs and projects that may be of interest to the group.

5. REPORTS TO THE BOARD OF DIRECTORS

#A. 2024 Actuarial Reports

Mike Harrington, FCAS, MAAA, Bickmore Actuarial

Mr. Harrington will review the 2024 actuarial studies for the Workers' Compensation, Vallejo City USD, Butte Self-Funded Programs and Property/Liability programs.

B. Executive Director's Report / Board Briefing

6. ACTION ITEMS

*A. Approval of Consent Calendar

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless a Member(s) of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- i. Minutes: Regular Meeting, January 26, 2024
- ii. Minutes: Strategic Planning, January 25, 2024
- iii. Q3 Investment Report
- iv. ATI Restoration, maintenance contract through March 2025
- v. CAL Card Program Agreement with US Bank
- vi. Verisk contact through June 30, 2027
- vii. Legal Hotline extension contract, Eyres Law Group
- viii. BASIC, Property & Liability Claims Audit, Tim Farley
- ix. Personnel Actions and temporary retired annuitant appointee
Colleen Abney
- x. Personnel Handbook
- xi. March 2024 Actuarial Studies for self-funded programs, Bickmore
 - a. Workers' Compensation Program, NBSIA (ULAE)
 - b. Workers' Compensation Program, NBSIA and NBIG
 - c. Workers' Compensation Program, BSSP
 - d. Workers' Compensation Experience Modification Factors
 - e. Workers' Compensation Program, VCUSD
 - f. Property/Liability Program
 - g. Liability Program Cost Allocation

B. Workers' Compensation Program

- i. Workers' Compensation Rates for FY2024/25 – NBSIA
The Board is asked to approve the NBSIA workers' compensation rates as presented.
- ii. Workers' Compensation Rates for FY2024/25 – Vallejo City USD
The Board is asked to approve the VCUSD workers' compensation rates as presented.
- iii. Workers' Compensation Rates for FY2024/25 – Butte Schools Self-Funded Programs (BSSP)
The Board is asked to approve the BSSP workers' compensation rates as presented.
- iv. 2024 DIR Workers' Compensation Audit
The Board is asked to accept and file the workers' compensation audit as presented.

C. Dental, Vision and EAP Programs

- i. Dental Rates for FY2024/25
The Board is asked to approve the proposed dental rates as presented.
- ii. Vision Rates for FY2024/25
The Board is asked to approve the proposed vision rates as presented.
- iii. EAP Rates for FY2024/25
The Board is asked to approve the proposed EAP rates as presented.

* Included with agenda packet | + To be distributed at meeting | # To be sent separately

7. DISCUSSION / NON-ACTION ITEMS

- A. Update on Property & Liability Program Rates for FY2024/25
- B. Vacant Property Policy Update
- C. Strategic Plan Update

8. CLOSED SESSION

The Board of Directors will enter into closed session for discussion and possible action as follows:

- A. Pursuant to Government Code Section 54956.95(a)
Napa Valley Unified School District v. Napa County Office of Education
- B. Pursuant to Government Code Section 54956.9(d)(4)
Conference with Legal Counsel – Anticipated Litigation Based on Presently Understood Facts and Circumstances (3 potential items)
- #C. Pursuant to Government Code Section 54957(b)
Executive Director Evaluation

9. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board will report in open session any action, or lack thereof, taken in closed session.

10. ADJOURNMENT

Next Meeting: Wednesday, June 12, 2024 at 12:00 p.m.

* Included with agenda packet | + To be distributed at meeting | # To be sent separately