

NORTH BAY SCHOOLS INSURANCE AUTHORITY BOARD OF DIRECTORS MEETING

FRIDAY, JANUARY 30, 2026
9:00 A.M.

ANDAZ NAPA
1450 First Street, Napa, California

AGENDA

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless different time limits are set by the President subject to the approval of the Board.

4. MEMBER REPORTS AND COLLABORATION

This time is set aside for members to report on items and share ideas about issues, programs and projects that may be of interest to the group.

5. REPORTS TO THE BOARD OF DIRECTORS

i. Executive Director's Report

ii. Investment Portfolio Review

Guest: Kevin Webb, CFA, Hilltop Securities

Mr. Webb will report on the investment portfolio and the status of the investment market.

6. ACTION ITEMS

A. Consent Calendar

All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless a member(s) of the Board of Directors, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

i. Minutes: Regular Meeting, September 24, 2025

ii. Q2 FY25-26 Expenditure Report at December 31, 2025

iii. Q2 FY25-26 Financial Statements at December 31, 2025

iv. Q2 FY25-26 Investment Quarterly Report at December 31, 2025

v. Lease Agreement with Colliers Parrish International

- vi. Contracts:
 - a. Bell Products, HVAC repair and service contract
 - b. Bickmore Actuarial, actuarial studies
 - c. Bill Review IQ, bill review services
 - d. Cole's Chop House, Strat Planning dinner
 - e. Matson & Isom, web hosting
 - f. Marta & Associates, auditors
 - g. NetSuite, service licenses and technical support
 - h. Okaybro, graphics and marketing materials
 - i. Origami, service enhancement contract
 - j. Saavedra, office cleaning contract
 - k. SEEDS, recruitment firm for P&L position
 - l. Urgent Care + Telehealth, POET services

- A. Governance
 - i. Approval of Amendment to Board Policy, Section 2.3
The Board of Directors is asked to approve the amended Board Policy as recommended by the Executive Committee.
 - ii. Approval of Amendment to Board Bylaws - Workers' Compensation Addendum I
The Board of Directors is asked to approve the amended Addendum as recommended by the Executive Committee
 - iii. Approval of AI Policy
The Board of Directors is asked to approve the AI Policy as presented

- B. Finance and Administration
 - i. Financial Audit for Fiscal Year End June 30, 2025
Guest: James Marta
Mr. Marta will present the June 30, 2025 audit. The Board is asked to accept and file the report.

- C. Property/Liability Program
 - i. Property/Liability Capital Target Funding at 6/30/2025
The Board of Directors is asked to accept and file the report, as recommended by the Executive Committee
 - ii. TPA Agreements for AB 218 Claims
The Board of Directors is asked to approve the TPA Agreements for AB 218 Claims as recommended by the Executive Committee

- D. Workers' Compensation Program
 - i. Workers' Comp Capital Target Funding at 6/30/2025
The Board of Directors is asked to accept and file the report, as recommended by the Executive Committee

E. Dental/Vision Programs

i. Dental Program Capital Target Funding at 6/30/2025

The Board of Directors is asked to accept and file the report, as recommended by the Executive Committee

7. CLOSED SESSION

The Board will now be moving into Closed Session. Matters to be discussed are those permitted by Government Code Sections 54956.8, 54956.9, 54956.9(d)(1) and (2), 54956.95, 54957, and 54957.6 – personnel, litigation, and/or real property

i. *Trudelle v. Napa Valley USD* (pursuant to Government Code Section 54956.95)

ii. *Sangalang v. Napa Valley USD* (pursuant to Government Code Section 54956.95)

8. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board of Directors will report in open session any action, or lack thereof, taken in closed session.

9. DISCUSSION/NON-ACTION ITEMS

- A. Voting Structure and Guidelines
- B. Workers' Compensation Claims Audit Review
- C. Independent Liability Claims Audit Review
- D. P&L Deductible Collection
- E. KYND Program Participation Incentives
- F. Impacts of New State Requirements (SB 848 and SB 707)

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

Next Meetings:

- Wednesday, February 18, 2026 at 12:00 p.m. (Executive Committee)
- Wednesday, March 18, 2026 at 12:00 p.m. (Executive Committee)
- Wednesday, April 15, 2026 at 12:00 p.m. (Board of Directors)