

NORTH BAY SCHOOLS INSURANCE AUTHORITY EXECUTIVE COMMITTEE MEETING

WEDNESDAY, MAY 29, 2019
12:00 P.M.
NBSIA Small Conference Room

AGENDA

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Ms. Shelby Van Orsow at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Committee. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President subject to the approval of the Committee.

4. MEMBER REPORTS AND COLLABORATION

This time is set aside for members to report on items and share ideas about issues, programs and projects that may be of interest to the group.

5. *BOARD BRIEFING

3

6. ACTION ITEMS

9

***Approval of Consent Calendar**

All matters listed under the Consent Calendar are considered by the Committee to be routine and will be enacted by the Committee in one motion. There will be no discussion on these items prior to the time the Committee votes on the motion unless a Member(s) of the Committee, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- | | | |
|----|---|-----------|
| A. | Minutes: Regular Meeting May 8, 2019 | 9 |
| B. | Expenditure Reports: January – March 2019 | 11 |
| C. | Personnel Actions: March – May 2019 | 19 |
| D. | Monthly Retainer Agreement 2019/20, Eyres Law Group LLP | 20 |
| E. | Dental Coalition Renewal Agreement 2019/21, Keenan | 25 |

Property/Liability

- | | | |
|-----|---------------------------|-----------|
| *A. | Preliminary 2019/20 Rates | 26 |
|-----|---------------------------|-----------|
- The committee is asked to approve preliminary property/liability rates for recommendation to the Board of Directors. Requires subsequent approval of the Board.*
GUEST: Jim Wilkey, Senior Vice President, USI Insurance Services

Dental/Vision

- +A. Proposed 2019/20 Rates **31**
The committee is asked to approve proposed dental program rates for recommendation to the Board of Directors. Requires subsequent approval of the Board.

Finance/Operations

- *A. Executive Director Contract **32**
The committee is asked to approve renewal of the Executive Director's contract, for recommendation to the Board of Directors. Requires subsequent approval of the Board.
- +B. 2019/20 Preliminary Annual Budget **37**
The committee is asked to approve the preliminary budget, for recommendation to the Board of Directors. Requires subsequent approval of the Board.
- *C. Strategic Plan 2019-2021 **40**
The committee is asked to approve the strategic plan, for recommendation to the Board of Directors. Requires subsequent approval of the Board.

7. DISCUSSION ITEMS

- *A. Proposed Meeting Schedule for 2019/20 **45**
- B. Election of Officers for 2019/20
- *C. Crisis Communication Services Program Guidelines **46**

8. ADJOURNMENT

NEXT MEETING: To be determined

- * = Attachment Included with agenda
+ = Attachment to be distributed at meeting
= Attachment to be distributed separately

This agenda and materials provided to Executive Committee members for their review or use at the meeting are available for inspection during regular business hours at the North Bay Schools Insurance Authority office located at 380A Chadbourne Road, Fairfield, CA 94534.