

NORTH BAY SCHOOLS INSURANCE AUTHORITY EXECUTIVE COMMITTEE MEETING

WEDNESDAY, MARCH 31, 2021
12:00 P.M.

By Videoconference

[Meeting Link](#)

Meeting access information is in the calendar invite

AGENDA

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconferencing locations are listed below. Each location is accessible to the public, and members of the public may address the Board from any of the teleconference locations.

- North Bay Schools Insurance Authority, 380A Chadbourne Road, Fairfield, CA 94534
- Davis Joint USD, 526 B Street, Davis, CA 95616
- Fairfield-Suisun USD, 2490 Hilborn Road, Fairfield, CA 94534
- Napa County Office of Education, 2121 Imola Avenue, Napa, CA 94559
- Napa Valley USD, 2425 Jefferson Street, Napa, CA 94558

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Ms. Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Committee. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President subject to the approval of the Committee.

4. MEMBER REPORTS AND COLLABORATION

This time is set aside for members to share news, ideas and issues, legislative updates, and programs and projects that may be of interest to the group.

5. *EXECUTIVE BRIEFING

Includes Executive Director's report, articles of interest to Executive Committee members, and upcoming trainings.

6. ACTION ITEMS

*A. Consent Calendar

All matters listed under the Consent Calendar are considered by the Committee to be routine and will be enacted by the Committee in one motion. There will be no discussion on these items prior to the time the Committee votes on the motion unless a Member(s) of the Committee, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- i. Minutes: Regular Meeting, November 10, 2020
- ii. Personnel Actions: November 2020 – February 2021
- iii. Quarterly Financial Reports: December 31, 2020 (unaudited)
- iv. Portfolio Executive Summary: February 28, 2021
- v. Expenditure Report: July – December 2020

B. Administration

*i. Revision to Board Investment Policy

The Committee is asked to review proposed changes to Board Policy 3.2, Investment Policy, for recommendation to the Board of Directors. Requires subsequent approval of the Board.

*ii. Revisions to JPA Bylaws

The Committee is asked to review proposed changes to the JPA Bylaws regarding board representation, for recommendation to the Board of Directors. Requires subsequent approval of the Board.

C. Property/Liability Program

*i. Renewal of Endorsements to Memorandum of Liability Coverage (MOLC)

The Committee is asked to review the current MOLC Endorsements #3 and #4 and recommend approval of coverage therein to the Board of Directors.

7. CLOSED SESSION

The Executive Committee will enter closed session for discussion and possible action as follows:

#A. Pursuant to Government Code Section 54957(b)

- i. *Evaluation of Executive Director*

8. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the committee will report in open session any action, or lack thereof, taken in closed session.

9. NON-ACTION DISCUSSION ITEMS

- *A. Actuarial Reports and Rates for FY2021-22
- B. Property Appraisals in 2021-22
- C. Strategic Planning 2021-22
- D. Captive Shareholder and Board Meetings

10. ADJOURNMENT

NEXT MEETINGS: April 21, 2021 at 12:00 p.m. (Board of Directors)
April 28, 2021 at 12:00 p.m. (Executive Committee)

* Included with agenda packet
To be sent separately