

NORTH BAY SCHOOLS INSURANCE AUTHORITY EXECUTIVE COMMITTEE MEETING

WEDNESDAY, MARCH 18, 2026
12:00 P.M.

NBSIA Small Conference Room
[Videoconference Option](#)

AGENDA

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconferencing locations are listed below. Each location is accessible to the public, and members of the public may address the Board from any of the teleconference locations.

- North Bay Schools Insurance Authority; 380A Chadbourne Road, Fairfield, CA 94534
- Calistoga Joint USD; 1520 Lake St, Calistoga, CA 94515-1605
- Solano County Office of Education; 5100 Business Center Drive, Fairfield, CA 94534

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Committee. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless different time limits are set by the President subject to the approval of the Committee.

4. MEMBER REPORTS AND COLLABORATION

This time is set aside for members to share news, ideas and issues, legislative updates, and programs and projects that may be of interest to the group.

A. *AGRiP Conference Debrief*

5. EXECUTIVE DIRECTOR REPORT

Includes an update from the Executive Director and information of interest to Members on issues related to risk pools, legislation, and industry trends.

6. CLOSED SESSION

The Executive Committee will enter into closed session for discussion and possible action as follows:

A. Employee Evaluation, Executive Director (pursuant to Government Code Section 54957(b)).

7. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Committee will report in open session any action, or lack thereof, taken in closed session.

8. ACTION ITEMS

A. Consent Calendar

All matters listed under the Consent Calendar are considered by the Committee to be routine and will be enacted by the Committee in one motion. There will be no discussion on these items prior to the time the Committee votes on the motion unless a member(s) of the Committee, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- i. Minutes: Regular Meeting, February 18, 2026
- ii. Contracts
 - a. CPI, Instructor Certification Program
 - b. NorthBay Occ Health, POET testing location
 - c. Quench, revised contract

B. Governance

- i. Amendments to Board Bylaws, Article III(C) re: Voting Guidelines
Presented by: Noel Waldvogel, Executive Director
The Committee is asked to approve the amendments to the Board Bylaws as presented for final approval by the Board of Directors.
- ii. Amendments to Board Policy 5.10 and 5.11 (Claim Settlement Authority)
Presented by: Noel Waldvogel, Executive Director
The Committee is asked to approve the amendments to the Board Policy 5.10 and 5.11 as presented for final approval by the Board of Directors.
- iii. Amendments to Board Policy 4.16 (Electronic Communication and Information Technology)
Presented by: Noel Waldvogel, Executive Director
The Committee is asked to approve the amendments to the Board Policy 4.16 as presented for final approval by the Board of Directors.
- iv. Addition Board Policy and Procedure Section 1.15 (Disposal of Surplus Property)
Presented by: Noel Waldvogel, Executive Director
The Committee is asked to approve the amendments to the Board Policy 4.16 as presented for final approval by the Board of Directors.
- v. Approval of AGRiP Recognition Application
Presented by: Noel Waldvogel, Executive Director
The Committee is asked to approve the Recognition Application as presented for submission to AGRiP.

9. NON-ACTION/DISCUSSION ITEMS

- A. Actuarial Reports and Rate Update for FY2026-27
Presented by: Noel Waldvogel, Executive Director

- B. Amendment to Memorandum of Property Coverage (MOPC) re: Flood Coverage
Presented by: Noel Waldvogel, Executive Director

- C. Staffing and Succession Planning Update
Presented by: Noel Waldvogel, Executive Director

10. ADJOURNMENT

NEXT MEETINGS: Wednesday, April 15, 2026 at 12:00 p.m. (Board of Directors)
 Wednesday, April 22, 2026 at 12:00 p.m. (Executive Committee)