

# NORTH BAY SCHOOLS INSURANCE AUTHORITY EXECUTIVE COMMITTEE MEETING

WEDNESDAY, MARCH 20, 2024  
12:00 P.M.

NBSIA Small Conference Room

[Videoconference Option](#)

Meeting access information is in the calendar invite

## AGENDA

*All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconferencing locations are listed below. Each location is accessible to the public, and members of the public may address the Board from any of the teleconference locations.*

- North Bay Schools Insurance Authority, 380A Chadbourne Road, Fairfield, CA 94534
- Davis Joint Unified School District; 526 B Street, Davis, CA 95616
- Napa Valley Unified School District; 2425 Jefferson Street, Napa, CA 94558

*In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.*

### 1. CALL TO ORDER

### 2. APPROVAL OF AGENDA

### 3. PUBLIC COMMENTS

*At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Committee. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless different time limits are set by the President subject to the approval of the Committee.*

### 4. MEMBER REPORTS AND COLLABORATION

*This time is set aside for members to share news, ideas and issues, legislative updates, and programs and projects that may be of interest to the group.*

### 5. \*EXECUTIVE BRIEFING

*Includes Executive Director's report, articles of interest to Executive Committee members, and upcoming trainings.*

### 6. ACTION ITEMS

#### \*A. Consent Calendar

*All matters listed under the Consent Calendar are considered by the Committee to be routine and will be enacted by the Committee in one motion. There will be no discussion on these items prior to the time the Committee votes on the motion unless a member(s) of the Committee, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.*

- i. Minutes: Regular Meeting, February 27, 2024
- ii. Expenditure Report, February 2024
- iii. Property and Liability Senior Claims Examiner Job Description
- iv. Personnel Actions

**7. NON-ACTION DISCUSSION ITEMS**

- A. FY2024-25 Rate Update
- \* B. Actuarial Studies for Outstanding Liabilities at June 2024 and Forecast for FY24-25
- \* C. Update on Vacant Property Policy and Procedures

**8. CLOSED SESSION**

*The Executive Committee will enter into closed session for discussion and possible action as follows:*

- A. Pursuant to Government Code Section § 54956.9(d)(1)  
*John Doe v. North Bay Schools Insurance Authority* (Name Disclosure withheld due to Potential Impairment of Discussions)
- B. Pursuant to Government Code Section 54956.95(a)  
*Napa Valley Unified School District v. Napa County Office of Education*
- C. Pursuant to Government Code Section 54956.9(d)(4)  
Conference with Legal Counsel – Anticipated Litigation Based on Presently Understood Facts and Circumstances (2 potential items)
- \* D. Pursuant to Government Code Section 54957(b)  
Executive Director Evaluation

**9. REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the committee will report in open session any action, or lack thereof, taken in closed session.*

**10. ADJOURNMENT**

**NEXT MEETINGS:**                      Wednesday, April 17, 2024 at 12:00 p.m. (Board of Directors)  
    Wednesday, April 24, 2024 at 12:00 p.m. (Executive Committee)

- \* Included with agenda packet
- + To be distributed at the meeting
- # To be distributed separately