

# NORTH BAY SCHOOLS INSURANCE AUTHORITY EXECUTIVE COMMITTEE MEETING

WEDNESDAY, MARCH 26, 2025  
12:00 P.M.

NBSIA Small Conference Room

[Videoconference Option](#)

Meeting access information is in the calendar invite

## AGENDA

*All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconferencing locations are listed below. Each location is accessible to the public, and members of the public may address the Board from any of the teleconference locations.*

- North Bay Schools Insurance Authority, 380A Chadbourne Road, Fairfield, CA 94534
- Solano County Office of Education, 5100 Business Center Drive, Fairfield, CA 94534
- Napa Valley Unified School District; 2425 Jefferson Street, Napa, CA 94558

*In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.*

### 1. CALL TO ORDER

### 2. APPROVAL OF AGENDA

### 3. PUBLIC COMMENTS

*At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Committee. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless different time limits are set by the President subject to the approval of the Committee.*

### 4. MEMBER REPORTS AND COLLABORATION

*This time is set aside for members to share news, ideas and issues, legislative updates, and programs and projects that may be of interest to the group.*

A. AGRiP Conference Debrief

### 5. EXECUTIVE BRIEFING

*Includes Executive Director's report, articles of interest to Executive Committee members, and upcoming trainings.*

### 6. CLOSED SESSION

*The Executive Committee will enter into closed session for discussion and possible action as follows:*

A. Pursuant to Government Code Section 54957(b)

i. Public employment, Executive Director

**7. REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the committee will report in open session any action, or lack thereof, taken in closed session.*

**8. ACTION ITEMS**

**A. Consent Calendar**

*All matters listed under the Consent Calendar are considered by the Committee to be routine and will be enacted by the Committee in one motion. There will be no discussion on these items prior to the time the Committee votes on the motion unless a member(s) of the Committee, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.*

- i. Minutes: Regular Meeting, February 27, 2025
- ii. Minutes: Special Meeting, March 12, 2025

**B. Finance/Administration**

**i. Executive Director Contract**

*The Committee is asked to approve the Executive Director Contract for recommendation to the Board of Directors.*

**C. Workers' Compensation Program**

**i. Workers' Comp Ex-Mod/Cost Allocation Methodology**

*Mike Harrington of Bickmore Actuarial will present the updated ex-mod report for approval to recommend an updated funding formula to the Board of Directors.*

**D. Dental Program**

**i. Dental Actuarial Report and Program Rate Options for FY2025-26**

*The Committee is asked to approve the dental actuarial report and discuss options for use of equity for recommendation to the Board of Directors. Requires final approval of the Board.*

**E. Vision Program**

**i. Preliminary Vision Program Rates for FY2025-26**

*The Committee is asked to approve the preliminary Vision Program rates for recommendation to the Board of Directors. Requires final approval of the Board.*

**F. EAP Program**

**i. Preliminary EAP Program Rates for FY2025-26**

*The Committee is asked to approve the preliminary EAP Program rates for recommendation to the Board of Directors. Requires final approval of the Board.*

# Will be sent under separate cover

**9. NON-ACTION/DISCUSSION ITEMS**

- # A. Actuarial Reports for FY2025-26
- B. Rate Update for FY2025-26 for Workers' Compensation and Property & Liability Programs
- # C. SPA JPA Governance Documents Proposed Revision

**10. ADJOURNMENT**

**NEXT MEETINGS:** Wednesday, April 30, 2025 at 12:00 p.m. (Board of Directors)  
Wednesday, May 21, 2025 at 12:00 p.m. (Executive Committee)

*# Will be sent under separate cover*

*This agenda and materials provided to Executive Committee members for their review or use at the meeting are available for inspection during regular business hours at the North Bay Schools Insurance Authority office located at 380A Chadbourne Road, Fairfield, CA 94534. The agenda is also available on our website, [www.nbsia.org](http://www.nbsia.org).*