

NORTH BAY SCHOOLS INSURANCE AUTHORITY EXECUTIVE COMMITTEE MEETING

WEDNESDAY, MAY 22, 2024
12:00 P.M.

By Videoconference

[Meeting Link](#)

Meeting access information is in the calendar invite

AGENDA

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconferencing locations are listed below. Each location is accessible to the public, and members of the public may address the Board from any of the teleconference locations.

- North Bay Schools Insurance Authority, 380A Chadbourne Road, Fairfield, CA 94534
- Calistoga JUSD; 1520 Lake Street, Calistoga, CA 94515
- Davis Joint USD; 526 B Street, Davis, CA 95616
- Solano County Office of Education; 5100 Business Center Dr, Fairfield, CA 94534

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Ms. Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Committee. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless different time limits are set by the President subject to the approval of the Committee.

4. MEMBER REPORTS AND COLLABORATION

This time is set aside for members to report on items and share ideas about issues, programs and projects that may be of interest to the group.

5. EXECUTIVE BRIEFING

Includes Executive Director's report, information of interest to Executive Committee members, and upcoming trainings.

6. ACTION ITEMS

A. Approval of Consent Calendar

All matters listed under the Consent Calendar are considered by the Committee to be routine and will be enacted by the Committee in one motion. There will be no discussion on these items prior to the time the Committee votes on the motion unless a Member(s) of the Committee, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- i. Minutes: Regular Meeting April 24, 2024
- ii. Minutes: Special Meeting April 17, 2024
- iii. Expenditure Report: March-April 2024
- iv. Newfront/ABD contract, broker services, 2024-2026
- v. NetSuite contract, ERP software, 2024-2027

B. Finance/Operations

- i. Preliminary Annual Budget FY2024/25
The committee is asked to approve the preliminary budget, for recommendation to the Board of Directors. Requires final approval of the Board.

C. Property/Liability

- i. Preliminary Property/Liability Rates FY2024/25
The Committee is asked to approve preliminary property/liability rates for recommendation to the Board of Directors. Requires final approval of the Board.

D. Member Services

- i. POET Testing Site at NVUSD Office
The Committee is asked to approve the additional testing site for recommendation and final approval by the Board of Directors.

7. DISCUSSION ITEMS

- A. Proposed Meeting Schedule for FY2024/25
- B. Election of Officers for FY2024/25
- C. Insurance Requirements on Vehicle Use Forms

8. CLOSED SESSION

The Executive Committee will enter into closed session for discussion and possible action as follows:

- A. *Ohara v. Fairfield-Suisun Unified School District* (pursuant to Government Code Section 54956.95(a))
- B. *Labensart v. Napa County Office of Education* (pursuant to Government Code Section 54956.95(a))

9. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Committee will report in open session any action, or lack thereof, taken in closed session.

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

NEXT MEETING: June 12, 2024 12:00 p.m. (Board of Directors)

This agenda and materials provided to Executive Committee members for their review or use at the meeting are available for inspection during regular business hours at the North Bay Schools Insurance Authority office located at 380A Chadbourne Road, Fairfield, CA 94534.