

**NORTH BAY SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING
February 27, 2024
MINUTES**

- Call to Order** The meeting was called to order at 2:01 p.m. by President Page.
- Attendance** Committee members attending by videoconference/Zoom were:
Dana Page, Napa Valley USD
Michelle Henson, Solano County Office of Education
Maureen Hester, Calistoga JUSD
Matt Best, Davis Joint USD
- Staff and Guests** Attending by videoconference/Zoom:
Kim Santin, Executive Director
Carrie Green, Administrative Assistant
- Approval of Agenda** Motion made by Hester, seconded by Best, and carried unanimously to approve the agenda as presented. (*Ayes: Best, Henson, Hester, Page; Noes: none; Absent: none; Abstain: none*)
- Public Comments** No public present.
- Member Reports and Collaboration** No member reports.
- Executive Committee Briefing**
Santin updated the Committee on several matters including the upcoming AGRiP conference in Nashville. Santin also reported that she had a conversation with Dave George from SELF regarding their upcoming board meeting on March 21-22. She explained to George that the Board wants to see how collections are being calculated and how the loss data is allocated to its members. Santin indicated that she will send correspondence out to the Board with information regarding the meeting and surrounding issues.
- ACTION ITEMS**
- Consent Calendar Motion was made by Henson, seconded by Best, and carried unanimously to approve all items listed on the Consent Calendar, including the Regular Meeting Minutes November 8, 2023, Expense Report (January 2024), and contract for legal services, Best Best & Krieger; (*Ayes: Best, Henson, Hester, Page; Noes: none; Absent: none; Abstain: none*)
- DISCUSSION / NON-ACTION ITEMS**
- FY2024-25 Rate Update Santin reminded the Committee that we conservatively funded our P&L program last year. We currently have two large property claims. Santin met with liability carriers at PARMA and it is anticipated that we will see similar rate increases as last year. The pool hasn't hit our bigger layers in several years, and Santin doesn't envision a lot of changes on the admin side. Santin will keep the Board updated in order to meet members' budget timelines.

NBIG Captive Update

Santin confirmed that the annual NBIG Board of Directors meeting has been scheduled for May 10, 2023 in Salt Lake City, Utah. Unanimous Written Consent forms will be circulated to reaffirm current Board Members in order to begin the process of acquiring a new investment firm.

CLOSED SESSION

The Executive Committee entered Closed Session at 2:19 p.m. for discussion and possible action on the following matters:

- A. Public Employment – Executive Director Evaluation pursuant to Government Code Section 54957(b).

REPORT FROM CLOSED SESSION

The Executive Committee returned from Closed Session at 3:04 p.m. and reported that no action was taken during Closed Session.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:04 p.m.

Respectfully submitted by: Kim Santin
Kim Santin, Executive Director

2/27/2024
Date

Approved by Committee: 3/20/2024
Date