NORTH BAY SCHOOLS INSURANCE AUTHORITY
SPECIAL EXECUTIVE COMMITTEE MEETING
August 27, 2025

MINUTES

Call to Order The meeting was called to order at 11:00 a.m. by President Barrington.

Attendance Committee members in attendance via videoconference were:
Trudy Barrington, Benicia USD
Michelle Henson, Solano County Office of Education
Maureen Hester, Calistoga JUSD
Laneia Grindle, Fairfield-Suisun USD

Staff and Guests Noel Waldvogel, Executive Director
Karen Shelar, Property/Liability Claims & Risk Manager
Chris Lundahl, Senior P/L Claims Examiner
Karen Antunes, HR/Operations Manager
Carrie Green, Executive Assistant

Approval of Agenda Motion made by Hester, seconded by Henson, and carried unanimously to approve the agenda as presented. *(Ayes: Barrington, Grindle, Henson, Hester; Noes: none; Absent: none; Abstain: none)*

CLOSED SESSION The Committee entered Closed Session at 11:00 a.m. regarding matters to be discussed permitted by Government Code Sections 54956.8, 54956.9, 54956.9(d)(1) and (2), 54956.95, 54957, and 54957.6 – personnel, litigation, and/or real property

A. *Choy v. Fairfield-Suisun USD* (Pursuant to Government Code Section 54956(a) and (g))
B. Anticipated litigation based on advice of counsel (Pursuant to Government Code Section 54956.9(d)(4)); number of cases: one (1)

REPORT FROM CLOSED SESSION

The Executive Committee returned from Closed Session at 12:16 p.m. and reported the following:
A. The Committee provided staff with settlement authority.
B. No report out

ADJOURNMENT There being no further business, the meeting was adjourned at 12:18 p.m.

Respectfully submitted by: Noel Waldvogel 8/27/2025
Noel Waldvogel, Executive Director Date

Approved by Committee: 11/5/2025