

School District Name:

## North Bay Schools Insurance Authority Special Events Liability Insurance Questionnaire Please allow a minimum of 4 weeks for processing

Cost for coverage is \$100.00

Dunk Tanks Inflatable devices Live music or other entertainment Food or beverage Pony rides Motorized Midway/Carnival Rides Water slides Fun/Color Runs (see reverse side) (some exclusions)  For any item marked above, list the name of the vendor, product or service being provided. Please attach	School Name:			
Contact Person Name: Phone Number: Event Information  Event Name: Event Description: Event Date/Event Start Time: Location/Address of Event  Event Attendance Information  Max Number of attendees/participants:  Restricted to students only Open to the public  Please note the following activities are excluded: no coverage for the below activities  Any Activities in or on a lake, pond or open body of water Overnight stay by attendees Alcoholic beverages sold, served, or permitted Interscholastic athletic competition Mechanical Bulls Rock Climbing; Zip Lining; Ropes Courses  Indicate if any of the following products or services will be provided for the event by an outside vendor or rental company:  DJ, KJ or other recorded music Dunk Tanks Food or beverage Water slides  Fun/Color Runs (see reverse side)  For any item marked above, list the name of the vendor, product or service being provided. Please attach	School Level:			
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insurance certificates from each vendor listing the district as an additional insured, including the <u>second</u> <u>page</u> titled the Additional Insured Endorsement.	insurance certificates from each ve	ndor listing the district as an	<b>.</b>	
Vendor Name Product or Service Certificate of Insurance provided	Vendor Name	Product or Service	Certificate of Insurance provided	
Name of Administrator: Signature of Administrator:  Date  NBSIA Office Use: reviewed By:	Signature of Administrator:		Date	

## Special Events Additional Items Needed:

## For Fun Runs/Color Runs:

- 1. Map/Route
- 2. How will traffic flow and crossing the street be handled
- 3. Itinerary for the event

<sup>\*</sup>carrier will not approve these activities without the above