

COVID-19 ERGONOMIC EVALUATION PROCEDURES

DURING THE PANDEMIC NBSIA HAS ADOPTED THE FOLLOWING ERGONOMIC PROCEDURES TO ENSURE THE SAFETY OF BOTH OUR DISTRICT MEMBERS AND NBSIA STAFF.

VIRTUAL ERGONOMIC EVALUATION

- Have a smart phone or laptop available so we can see several angles of your workstation. A phone is ideal for mobility and maneuverability.
- Familiarize yourself with Facetime and Zoom functionality and make sure your speakers and microphone work prior the appointment.
- Employees will need to take their own measurements, have a measuring tape with 4-5 feet of length is necessary.
- Ensure you have access to your customary workstation and a working internet connection prior to the meeting.
- If you need help adjusting or moving equipment, we will come to your site for on observation/coaching session to ensure a correct set-up.

Following county/state guidelines will be mandatory.

OBSERVATION / COACHING ERGONOMIC EVALUATION

- On-site evaluations can be conducted using social distancing guidelines of 6ft and wearing of mask for both district employee and NBSIA Safety Specialist.
- Measurements of employee will not be conducted by NBSIA Safety Specialist if social distancing cannot be met. Ideally the recipient could use their own measuring tape or be provided one that they can disinfect after use. District will need to provide wipes, etc.

NBSIA SAFETY SPECIALIST

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ERGONOMIC EVALUATION REPORTS WILL BE SENT TO DISTRICT CONTACT AS USUAL.

