

NORTH BAY SCHOOLS INSURANCE AUTHORITY BOARD OF DIRECTORS MEETING

WEDNESDAY, APRIL 22, 2020 at 12:00 P.M.
Videoconference

Meeting Link: [Zoom](#)
Meeting ID: 971 553 616; Password 267340
Call-in: (408) 638-0968

AGENDA

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconferencing locations are listed below. In accordance with the current emergency Executive Order of the Governor, the first location listed is accessible to the public, and members of the public may address the Board from that location.

- North Bay Schools Insurance Authority, 380A Chadbourne Road, Fairfield, CA 94534
- Benicia USD, 350 East K Street, Benicia, CA 94510
- Davis Joint USD, 526 B Street, Davis, CA 95616
- Dixon USD, 180 South First Street, Dixon, CA 95620
- Fairfield-Suisun USD, 2490 Hilborn Road, Fairfield, CA 94534
- Napa County Office of Education, 2121 Imola Avenue, Napa, CA 94559
- Napa Valley USD, 2425 Jefferson Street, Napa, CA 94558
- Solano Community College, 4000 Suisun Valley Road, Fairfield, CA 94534
- Solano County Office of Education, 5100 Business Center Drive, Fairfield, CA 94534
- Travis USD, 2751 De Ronde Drive, Fairfield, CA 94533
- Vacaville USD, 401 Nut Tree Road, Vacaville, CA 95687
- Vallejo City USD, 665 Walnut Avenue, Vallejo, CA 94592

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Ms. Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President subject to the approval of the Board.

4. REPORTS TO BOARD OF DIRECTORS

2020 Actuarial Reports, Mike Harrington, FCAS, MAAA, Bickmore Actuarial
Mr. Harrington will review the 2020 actuarial studies for the Workers' Compensation and Property/Liability programs.

5. MEMBER REPORTS AND COLLABORATION

This time is set aside for members to share news, ideas and issues, legislative updates, and programs and projects that may be of interest to the group.

6. ACTION ITEMS

A. *Approval of Consent Calendar

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless a Member(s) of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- i. Minutes: Regular Meeting, January 31, 2020
- ii. Minutes: Strategic Planning Meeting, January 30, 2020
- iii. Quarterly Financial Reports at December 31, 2019 (unaudited)
- #iv. 2020 Actuarial Studies for self-funded programs, Bickmore
 - a. Workers' Compensation Program – NBSIA and NBIG
 - b. Workers' Compensation Program – VCUSD
 - c. Property/Liability Program

B. Finance and Administration

- #i. Financial Audit for fiscal year end June 30, 2019
Guests: Kevin Wong CPA and Jessica Agee CPA, Gilbert
Mr. Wong and Ms. Agee will present the June 30, 2019 audit. The Board is asked to accept and file the report.
- *ii. Revisions to Board Policies and Procedures
The Executive Committee recommends approval of proposed changes to three Board Policies and/or Procedures.

C. Dental/Vision Programs

- #i. Proposed 2020/21 Dental Rates
The Board is asked to approve the proposed dental rates as presented.
- #ii. Proposed 2020/21 Vision Rates
The Board is asked to approve the proposed vision rates as presented.

D. Workers' Compensation Program

- *i. Preliminary 2020/21 Rates – NBSIA
The Board is asked to approve the preliminary NBSIA workers' compensation rates as presented.
- *ii. Preliminary 2020/21 Rates – Vallejo City USD
The Board is asked to approve the preliminary VCUSD workers' compensation rates as presented.
- *iii. Vallejo City USD Target Equity Policy
The Executive Committee recommends approval of a proposed target equity policy for VCUSD.

7. NON-ACTION DISCUSSION ITEMS

- *A. PL Program Rates
- #B. SELF Liability Assessment
- C. Red Cross Agreement
- D. Staff Reports
 - i. Suzanne Dillman, Member Services Manager
 - ii. Kami Liñan, Workers' Comp Program Manager
- E. Executive Director's Report

8. NON-ACTION INFORMATION ITEMS

- *A. Board Briefing
Includes articles of interest to members, a legislative update and information on trainings.
- *B. Tech Peer Group Report

9. ADJOURNMENT

NEXT MEETINGS: June 10, 2020 at 12:00 p.m. (Board of Directors)
April 29, 2020 at 12:00 p.m. (Executive Committee)
May 27, 2020 at 12:00 p.m. (Executive Committee)

- * Included with agenda packet
- + To be distributed at meeting
- # To be sent or attached separately