

NORTH BAY SCHOOLS INSURANCE AUTHORITY BOARD OF DIRECTORS MEETING

WEDNESDAY, SEPTEMBER 29, 2021
12:00 P.M. (Lunch provided at 11:30 A.M.)

NBSIA Large Conference Room
and
Videoconference Option
[Meeting Link](#)

AGENDA

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). In accordance with the current emergency Executive Order of the Governor, members of the public wishing to observe the meeting or address the Board may contact Carrie Green during business hours (8am-5pm, Monday-Friday) at 707-428-1830 for videoconference or telephonic access information.

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

Items may be deleted or added in accordance with Gov. Code 54954.2.

3. PUBLIC COMMENTS

At this time, members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless different time limits are set by the President subject to the approval of the Board.

4. MEMBER REPORTS AND COLLABORATION

This time is set aside for members to report on items and share ideas about issues, programs and projects that may be of interest to the group.

- Management of Substitutes

5. ACTION ITEMS

*A. Approval of Consent Calendar

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless a member(s) of the Board, staff, or the public requests specific items to be discussed and/or removed from the Consent Calendar.

- Minutes, Strategic Planning Meeting, June 22, 2021
- Minutes, Regular Meeting, June 23, 2021
- Renewal of Delegation of Authority for Investments
- Declaration of Surplus Equipment
- Financial Reports at June 30, 2021 (unaudited)
- Property/Liability Program Rates (final billed version)

- B. Finance/Administration
- *i. Captive Loss Portfolio Transfer Funding and Business Documents
The Board is asked to approve funding for the loss portfolio transfer, as well as amendments to the business plan and reinsurance agreement. Requires concurrent approval of captive board.
 - *ii. Final 2021/22 Budget
The Board is asked to approve the final budget for fiscal year 2021/22 as presented.
- C. Workers' Compensation Program
- *i. Reallocation of Site Security Grant Funds
The Board is asked to approve additional reallocation of unused site security grant funds to fund the mental health grant program, as recommended by the Executive Committee.
- D. Property/Liability Program
- *i. Biennial Claims Audit
The Board is asked to receive and file the independent claims audit report by Tim Farley.

6. NON-ACTION ITEMS

Discussion

- *A. Executive Director Succession Planning
Guest: Dr. Paul Porter
Discussion regarding the status of succession planning, including recruitment and interviewing.
- +B. Cyber Security and Insurance Coverage
Staff will provide a short presentation on information from the recent cyber applications and next steps to support members with cyber security and insurance coverage.
- #C. Strategic Planning 2021/22 Progress Report
Report on progress following the June meeting and leading up to our meeting in January 2022.
- *D. Brown Act Teleconference Meeting Requirements
Discussion regarding teleconferencing rules that will be observed on/after October 1, 2021.
- E. Staff Reports
 - i. Member Services, Suzanne Dillman, Manager
 - ii. Property/Liability, Brandon Schlenker, Manager
- F. Executive Director's Report

Information Only

- *G. Board Briefing
*Articles and information of interest to Board Members on issues related to risk pools, risk management, legislation, training, and industry trends. **NEW: Cabinet Briefing.***

7. ADJOURNMENT

Next Meetings: Wednesday, November 10, 2021, at 12:00 P.M. (Exec Committee)
Thursday, January 27, 2022, all-day strategic planning meeting in Napa
Friday, January 28, 2022, at 9:00 A.M. (Board Meeting)

- * Included with agenda packet
- # To be sent under separate cover
- + To be distributed at meeting

This agenda and materials provided to Board of Directors members for their review or use at the meeting are available for inspection during regular business hours at the North Bay Schools Insurance Authority office located at 380A Chadbourne Road, Fairfield, CA 94534. Agendas are also available at www.nbsia.org.